1350

dor.sc.gov

Before you get started: You can only add an additional bill to an existing payment plan one time.

- If you are not on an approved payment plan, visit dor.sc.gov/PayPlan to request one.
- Businesses cannot submit this form. Contact your Revenue Officer or local SCDOR • office to make payment plan changes at dor.sc.gov/contact.
- A nonrefundable \$45 payment plan fee will be applied to your Income balance.

How will you pay? (check one)

If you pay using your bank information, no down payment is required. Enter your payment date and bank draft information below.

If you pay by check or money order (made payable to SCDOR) or online at

- dor.sc.gov/pay, a down payment is required and payment must be attached:
 - 20% of your new bill for Individual Income Tax payment plans
 - 10% of your new bill for GEAR Payment Plans

Changes requested (check all that apply)

New payment date (choose a day between the 1st and 28th):

New bank draft information (Account must be in US. No reloadable debit accounts.)

Checking	Savings	New Routing Number
Bank Name		New Account Number

Add a bill to your payment plan.

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1. Total due on the new bill you would like to add	\$ \$3000
2. Line 1 divided by 12 (maximum number of months to pay an additional debt)	\$ \$250
3. Your current monthly payment	\$ \$150
4. Your new monthly payment (Add Line 2 and Line 3)	\$ \$400

By submitting this request. I understand:

- The SCDOR will withdraw funds as outlined above every month until my balance is paid.
- If I miss a payment or accrue more debt, this agreement will be canceled.
- Penalty and interest will accrue until my balance is paid, which may increase the number of monthly payments.
- I cannot appeal this balance after submitting a payment plan and I will receive an immediate assessment.
- My balance due includes the amount due on the return, late fees, proposed assessments, assessments, and liens.
- My state or federal Individual Income Tax refund may be held and applied to my balance due.

By submitting this request, I authorize:

1. The SCDOR and its designated financial agents to draft payments from my bank based on the terms above.

2. The financial institutions involved in processing to receive confidential information related to my payment.

This authorization can be canceled up to five business days before your payment is drafted. Cancellations must be made in writing and can be emailed to **PPARequest@dor.sc.gov**.

By submitting this request, I verify these changes are true and accurate to the best of my knowledge.

Your Signature (Required)	Spouse's Signature (If applicable)	Date
Mail your completed request to SCDOR, F	Payment Plan, Columbia, SC 29214-0217 .	
Questions: 803-898-2222 or PPARequest	@dor.sc.gov.	



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(Rev. 04/17/19)



STATE OF SOUTH CAROLINA DEPARTMENT OF REVENUE

PAYMENT PLAN CHANGE REQUEST